

Physics Excused Lab Request Form

In order to be excused from a missed lab:

- Fill out **ALL** the information requested in the form below. **Incomplete forms** will not be processed.
- Submit it to the Director of Instructional Labs, Robert Egler, in Fox 236, or robert_egler@ncsu.edu, **WITHIN ONE WEEK** of the missed lab or problem session.

Note that if excused for a missed lab you will receive an EX (excused) score for ALL parts of the excused lab.

It is the student's responsibility to check WebAssign one week after this form is filed and inform Mr. Egler if the excused absence is not recorded in WebAssign. Failure to do this may result in loss of the excused absence.

The following are approved reasons for missing a lab
Mark the reason for your request:

Documentation Required to be submitted WITH this form, not separately

<input type="checkbox"/> Illness	<input type="checkbox"/> Military duty
<input type="checkbox"/> Official University Event Participant	<input type="checkbox"/> Family Death or Emergency
<input type="checkbox"/> Religious holiday _____	

Student Name: _____ **Email address** _____ @ncsu.edu

TA Name: _____ (**NOT** the lab director, Robert Egler, **The LAB TA**
 see www.physics.ncsu.edu/classes/Lab%20Grid.pdf)

Lab Section Number: _____ **Date of absence** _____

Course (circle one) : PY131 PY206 PY209 PY211 PY212

For LAB DIRECTOR Use Only:

<input type="checkbox"/>	APPROVED. TA notified or exemption entered (Date) _____
<input type="checkbox"/>	NOT APPROVED (Reason) _____