

Department of Physics: Committee Assignments and Charges (2008-2009)

Standing committees and *heads*

- **Advisory Committee:** Huffman (09), Lee (10), Weninger (11), ex officio: Blondin (DUP), Ade (DGP). Charge: Advise the Department Head on all matters pertaining to the operation of the Department.
- **Comprehensive Review Committee:** Schaefer (09), Cotanch (10), Ji replacement (11). Charge: Review tenured faculty in accordance with the performance criteria contained in the Department and University procedures. Meet with Department Head early in the fall semester to obtain the names of the faculty scheduled for review (Beichner, Krim), carry out the review, and provide a written assessment to the Department prior to the end of the spring semester.
- **Computing Committee:** *Buongiorno-Nardelli*, Blondin, Pearl, Dudley; Charge: Advise the department on computing issues relating to research; as appropriate, coordinate with the College ad-hoc computing committee, and the College computer support group.
- **Course and Curriculum Committee:** *Aspnes*, Hallen, Mowat, Brown, Chabay, (GPSA rep), ex officio: Blondin, Ade, Egler, Kohlmyer, Ellsion. Charge: advise the Department on all undergraduate and graduate curriculum matters, carry out course reviews and curriculum reviews in a timely fashion; initiate new course action forms; review course scheduling to minimize conflicts and to ensure balanced fall and spring offerings in specialty areas.
- **Personnel Committee:** *Hallen*, Bernholc, Blondin, *Buongiorno-Nardelli*, Chabay, Daniels, Sagui, Weninger. Charge: Oversee faculty recruitment for 2008-2009. Advise Department Head on target-of-opportunity hires for 2009 and beyond. Assess progress in reaching the goals outlined in the Department's strategic plan.
- **Physics Liaison Committee,** *Mowat*, Egler, Kohlmyer. Charge: Meet yearly with campus constituencies to ensure 100-200 service courses are appropriate; initiate and/or recommend new text-book adoptions (following appropriate conflict of interest procedures); discuss grading policies to ensure policies are fair and equitable.
- **Reappointment, Promotion, and Tenure Committee I:** *Reynolds*, Young, Bernholc, Cotanch, Mitas (to consider Associate to Full promotions)
- **Reappointment, Promotion, and Tenure Committee II:** *Krim*, Young, *Buongiorno-Nardelli*, Hallen, McLaughlin (to consider other RPT actions)

Charge: In the fall semester the RPT Committee shall

- **organize** the Departmental Voting Faculty (DVF) effort to review RPT dossiers according to departmental and college RPT procedures;
- **consider** each RPT candidate as to whether he or she is on a career track that will lead, in all likelihood, to election of Fellow (or similarly distinguished recognition) by an appropriate established scientific society;
- **advise** the DVF in their deliberations on RPT decisions;

In the spring semester the RPT Committee shall

- **review** the progress of all faculty eligible for future RPT decisions;
 - **lead** a DVF discussion on each such case; and
 - **report** to the head any concerns concerning these future candidates.
- **Safety Committee:** *Weninger*, Daniels, Warren. Charge: develop procedures and carry

out laboratory inspections; advise the Department Head on the safe operation of the research laboratory facilities of the Physics department.

- **Staff Liaison Committee:** Paesler, Dudley (09), Outlaw (08), Upchurch-replacement. Charge: Meet annually or as needed to discuss matters of concern to SPA personnel. Solicit recommendations for College and University SPA awards and recognitions.
- **Teaching Assignment Committee:** *Ellison*, Clarke, Young. Charge: survey the teaching interests of the faculty and make recommendations to the Department Head on all teaching assignments
- **Space Committee:** *Mowat*, Rowe, Warren, Wenninger. Advise the Head on the allocation of space resources.

Ad-hoc committees, task forces and *heads*

- **Kannapolis Task Force:** *Roland*, *Weninger* Charge: Investigate the opportunities presented by the UNC Research Campus at Kannapolis and advise the department on possible options for taking advantage of any opportunities.

Directors, Coordinators, Liaisons, etc.

- Director of Graduate Programs: *Ade*
- Director of Undergraduate Programs: *Blondin*
- Undergraduate Advisers: *Blondin*, *Brown*, *Daniels*, *Hallen*, *Huffman*, *Krim*, *McLaughlin*, *Pearl*, *Reynolds*, *Schaefer*
- Honors Program Adviser: *Hallen*
- Sigma Pi Sigma Adviser: *Blondin*
- Society of Physics Students Adviser: *Lee*
- Course Coordinator for 205/208: *Kohlmyer*
- Library Liaison: *Cotanch*
- IT Office Director: *Blondin*
- Alumni Coordinator: *Reynolds*
- Webmaster: *Dudley*
- Sophomore Laboratories: *Mowat*, *Snyder*
- TA training and scheduling: *Snyder*, *Chabay*
- Astronomy Laboratories: *Egler*
- Senior laboratory adviser: *Rowe*
- LH Thomas Lecture: *Daniels*
- Open House: *Egler*, (SPS President)
- Colloquium: *Riehn*, *Schaefer*
- McCormick Award: *Reynolds*
- Development Liaison: *Fortner*

Committee Charges specific to 2007/2008:

Course and Curriculum Committee

- Examine the 205/208 M versus N situation focusing in particular on the difficulty in correlating lab sections with proper lecture sections. Investigate numbering of service courses.
- Study instruction across multiple section courses. If necessary, propose measures with a goal of seeking increased academic consistency in all aspects of instruction and evaluation.